

BIRIM CENTRAL MUNICIPAL ASSEMBLY

REVISED COMPOSITE ANNUAL ACTION PLAN

(2025)

JULY, 2025

BIRIM CENTRAL MUNICIPAL ASSEMBLY

REVISED ANNUAL COMPOSITE ACTION PLAN-2025

1.0 Economic Development

Programme (PPB)	Sub- Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 4 Economic Development	Trade, Industry and Tourism Services	Follow up, provide information on & organise business counselling services for SMEs.	Municipal wide					2,000.00			x	DoTI	MoTI, SMEs, Bus. Regn. Auths., Assembly Members, Cent. Admin.
		Organize technical, entrepreneurial & management training for 30 SMEs	Selected Communities					10,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Organize 2no. business stakeholders fora	Akim Oda					20,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Facilitate SMEs' access to start-up kits & credit.	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., Fin. Inst.
		Facilitate formalisation of businesses	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., FDA, RGD
		Organize meetings of Economic Development Committee (EDC)	Akim Oda						12,000.00	x		DoTI	Cent. Admin., EDC
		Facilitate the observation of Oda youth festival.	Akim Oda						10,000.00	x		Cent. Admin	DoTI, Assembly Members,
		Construct 44 No. lockable market shops at Old Premier Lorry Park.	Akim Oda					600,000.00	2,000,000.00		x	MWD	Cent. Admin., Contractor

Programme (PPB)	Sub- Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Construct 68 no. lockable market shops and ancillary facilities at Old Premier Lorry Park.	Akim Oda	████████████████				3,829,932.28			x	MWD	Cent. Admin., Contractor, MLGDRD, ERCC, D&S Consultant
		Complete construction of Main Market complex	Akim Oda	████████████████				5,000,000.00			x	MWD	Cent. Admin.
		Facilitate the implementation of 24-hour economy Market in Birim Central.	Akim Oda			████████		4,946,857.27			x	MWD	Cent. Admin.
		Construction of Septic Tank and Mechanized Borehole, Installation of Burglar Proofing at the Nursery, Sick Bay and Fire Post Block and Completion of a Meat Shop	Nkwantanum market	████████████████				138,000.00			x	MWD	Cent. Admin., Contractor, MLGDRD, ERCC, D&S Consultant
	Agricultural Services and Management	Increase access to extension service and re-orientation of agric. Education	Municipalwide	████████████████				39,100.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Improve co-ordination and implementation of activities for enhanced agric. Productivity	Municipalwide	████████████████				19,860.50		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Build adequate capacity for effective extension service delivery	Municipalwide	████████████████				8,970.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Facilitate the establishment of efficient market access for Agricultural products produced in the Municipality	Municipal wide					21,390.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote improved variety cultivation	Municipal wide					5,980.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote mechanization and reduce post-harvest losses	Municipal wide					4,945.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate Feed Ghana Programme activities	Municipal wide					69,575.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate Planting For Export and Rural Development (PERD) implementation	Municipal wide					138,584.20		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Establish one climate smart demonstration farm for climate smart technology dissemination to farmers	Municipal wide					10,000.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Control fall army worm and other pests/diseases	Municipal wide					1,200.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote livestock and poultry dev't for income generation	Municipalwide					4,300.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Organize rice bazaar and fruits & vegetable fair to promote	Selected Community					5,000.00	1,500.00	x		DoA	Cent. Admin., FBOs,

Programme (PPB)	Sub- Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		consumption of local produced agricultural commodities.											
		Hold annual Farmers' Day and all its linked activities	Selected Community					60,000.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Renovate Municipal Agric office	Akim Oda					100,000.00		x		Works Dept.	Cent. Admin., MAG
Sub-total								15,143,694.25	2,014,500.00				

2.0 Social Development

Programme (P)	Sub- Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Program me 2 Social Services Delivery	Education, Youth & Sports & Library Services	Support for sports and culture and maintenance of stadium.	Akim Oda					5,000.00	2,000.00	x		MEO	Cent. Admin., Sporting Clubs, Youth Groups, SDA, MoYS
		Supervise and inspect education delivery.	Municipalwide					15,000.00		x		MEO	Cent. Admin., SMC/PTA
		Sensitize communities on prevention of violence against the girl child.	Municipalwide						11,000.00	x		MEO	Cent. Admin., NCCE, ISD

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Organize mock exams for final year students (JHS).	Municipal wide		■	■			10,000.00	x		MEO	Cent. Admin., SMC/PTA
		Support MEO to maintain office vehicle and Mun. Education Director's bungalow	Akim Oda	■	■	■	■		8,000.00	x		MEO	Cent. Admin.
		Procure 1,000 mono desks, 50 sets of teachers' tables/chairs & 50 sets of KG tables/chairs for schools.	Municipal wide		■	■		300,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct 2no. 10-seater institutional latrines with urinals	Yeboahkrom and Birim MA		■	■	■	500,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct and Furnish 1no. 3-unit classroom Block	Frimpong Manson JHS, Oda			■	■	848,742.90		x		MEO	Works Dept., Cent. Admin.
		Construct and Furnish 1no. 2-unit KG Block with office and store	SDA School, Oda			■	■	1,050,000.00		x		MEO	Works Dept., Cent. Admin.
Programme 2 Social Services Delivery	Public Health Services & Management	Carry out immunization and disease surveillance activities.	Municipal wide	■	■	■	■	10,000.00	5,000.00	x		MHA	Cent. Admin., C'ties, CHVs

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Conduct medical screening for first year students in 3 SHS.	Akim Oda				█	40,000.00		x		MHA	GES
		Implement reproductive, child health and FP programmes	Akim Oda	█	█	█	█	15,000.00		x		MHA	Cent. Admin, NGOs
		Undertake quarterly monitoring and supervision of all facilities on EPI, nutrition & safe motherhood activities	Municipalwide	█	█	█	█	12,000.00		x		MHA	Cent. Admin., C'ties, CHVs, NGOs
		Conduct monthly data validation meetings	Akim Oda	█	█	█	█		8,800.00	x		MHA	Cent. Admin.,
		Construct 1no. Health Centre	Oda Nkwanta	█	█			44,106.42			x	MHA	Cent. Admin., Works Dept.
		Construction and Furnishing of CHPs	Yeboakrom			█	█	988,636.61		x		MHA	Cent. Admin.
		Complete 1 no. operating Theatre attached to the Maternity block at Government Hospital , (Legacy Project)	Oda			█	█	1,200,000.00		x		MHA	Cent. Admin.

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Procure basic equipment for CHPS	Municipal wide		■		■	12,000.00		x		MHA	Cent. Admin.
		Carry out radio sensitization activities	Municipal wide	■				7,000.00		x		MHA	Cent. Admin.
Programme 3 Infrastructure Development and Services	Public Works, Rural Housing and Water Management	Drill/maintain 18no. boreholes	Essam, Yeboakrom, Aboabo, Larbikrom, Nkwantanum(asomdwe), Guggisberg (Presby Cluster of schools, Oda Sda Primary, Gyadam MA Primary, Old town Zongo, PWD camp Zongo, Asene Camp zongp Ridge experimental basic school, El-Shaddai basic school (Aboabo), Frimpong manso jhs, Essam MA primary, Presby mix primary, Morning star, Aseneye			■		1,800,000.00		x		Works Dept.	Cent. Admin., Ben. C'ties.
			Repair/Maintain 8no. Existing boreholes (municipal-wide)			■		178,000		x		Works Dept.	Cent. Admin., Ben. C'ties.
		Extend pipe system	Municipal wide	■				100,000.00		x		Works Dept.	GWCL, Cent. Admin.
Programme 2 Social Services Delivery	Environmental Health and Sanitation Services	Undertake medical screening of food vendors	Municipal wide	■					2,000.00	x		MEHU	Cent Admin., Food Vendors, Private Sector

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Embark on health/hygiene education	Municipal wide	██████████				10,000.00		x		MEHU	Cent. Admin., ISD, NCCE, Local Radio Stations, CICs
		Procure sanitary tools and equipment	Akim Oda		██████				10,000.00	x		MEHU	Cent. Admin.
		Carry out periodic cleansing of public places	Akim Oda	██████████					15,000.00	x		MEHU, Zonal Council	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Evacuate refuse heaps	Selected communities		██████		██████	100,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Desilt drains along principal streets	Akim Oda, Aboabo		██████		██████		10,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Update existing database on water and toilet facilities	Akim Oda			██████			10,000.00	x		MEHU	Cent. Admin.
Programme 2 Social Services Delivery	Social Welfare and community Services	Re-organise 4 dormant women groups, identify 4 women groups, and help form 2 women groups, build their capacity and link them to financial institutions for support /credit.	Municipal wide	██████████				4,500.00	4,000.00	x		DSWCD	BAC, NGOs, Cent. Admin.

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Receive and intervene in 10 Child Labour and Child Trafficking Cases and provide needed support	Municipal wide	██████████					4,000.00	x		DSWCD	BAC, NGOs, Cent. Admin.
		Conduct needs assessment for 50 PWDs, Rehabilitate and facilitate approval of funds for 40 PWDs with DACF.	Municipal wide			██████		10,000.00	2,000.00	x		DSWCD	BAC, NGOs, Cent. Admin.
		Register 60 new vulnerable households, individuals, groups, Update database on existing vulnerable groups and link 40 to available social intervention programmes.	Akim Oda	██████████				4,500.00	1,500.00	x		DSWCD	BAC, NGOs, Cent. Admin.
		Mobilize LEAP beneficiaries for payment cycles and support operation of safety net programmes SFP, NHIS etc.	Municipal wide	██████████				1000.00	1000.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Settle 50 child Protection and Family welfare cases and do	Akim Oda	██████████				4,000.00	2,500.00	x		DSWCD	UNICEF, NGOs, MCGSP

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		follow- ups on at least 40 cases.											
		Write 12 SERs, provide psychosocial support for 6 abused, Rehabilitate 6 delinquent children and Provide After care Services for 4 juvenile in conflict with the law.	Municipal wide					2,900.00	2,500.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Collaborate with DOVVSU and the Courts to prosecute 4 Gender Based violence cases.	Municipal wide					3,050.00	1,500.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Monitor and supervise 30 ECDCs and Coordinate the activities of 4 NPOs/NGOs.	Municipal wide					3,500.00	3,000.00	x		DSWCD	NHIA, NGOs, GPS
		Commemorate international Days (Child Labour Day, PWDs Day) and Sensitize members on Topical social issues in 12 communities and	Municipal wide					3,500.00	3,000.00	x		DSWCD	NHIA, NGOs, GPS

Programme (P)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		on 5 radio stations.											
		Rehabilitate PWDs & poor households through the 2% PWDs' Fund/LEAP Fund	Municipalwide					2000.00	2000.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
Sub-total								7,464,435.93	2,806,542.90				

3.0 Environment, Infrastructure and Human Settlements

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Natural Resource Conservation and Management	Create awareness on causes, effects and prevention of forest degradation	Municipalwide					10,000.00		x		FSD	Cent. Admin.
		Maintain 120ha of existing plantation under Oda Forest District	Municipalwide					20,000.00		x		FSD	Cent. Admin.
		Restore 150ha of degraded forest land through tree plantations	Akim Oda					10,000.00		x		FSD	Cent. Admin.
		Facilitate the reclamation and re-	Akim Oda					30,000.00		x		NADMO	Cent. Admin. ML&NR, EPA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		afforestation of degraded lands											
Programme 3 Infrastructure Development and Management	Urban Roads and Transport Services	Reshape/maintain roads	Municipalwide					150,000.00		x		DUR	Cent. Admin.
		Construct 100x2.5 metre reinforced concrete footbridge with ancillary steps at Oda						535,000.00		x		Works Dept.	Cent. Admin.
		Bitumen surfacing of Aboabo Mustard (0.495km), Aboabo Pentecost Street (0.550km) and Aboabo Methodist loop (0.225km) with road signs and markings.	Aboabo Mustard, Aboabo Pentecost Street and Aboabo Methodist loop					5,700,000.00			x	DUR, MWD	MLGDRD, D & S Consultant, Contractors, ERCC, OHLGS
		Bituminous surfacing of Dr Addy Juduro and O'Right Streets at Nkwantanum (0.803km) with road signs and markings.	Dr Addy Juduro and O'Right Streets at Nkwantanum					5,000,000.00			x	DUR, MWD	MLGDRD, D & S Consultant, Contractors, ERCC, OHLGS
		Bituminous surfacing of Oda Methodist to Residence street (1.700km) with road signs and markings.	Oda Methodist to Residence street-Akim Oda					8,000,000.00			x	DUR, MWD	MLGDRD, D & S Consultant, Contractors, ERCC, OHLGS
	Spatial Planning	Organise 12no. meetings of Technical Sub-Planning Committee meetings	Akim Oda						6,250.00	x		PPD	Cent. Admin., TSPC, Fin. Dept., PBI

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Organise 12no. meetings of Spatial Planning Committee meetings	Akim Oda						10,000.00	x		PPD	Cent. Admin., SPC, Fin. Dept.
		Erect 80no. signage poles	Oda, Aboabo, Oda Nkwanta, Gyadam					68,000.00		x		PPD	SAT, Fin. Dept., Cent. Admin., Ben. C'ties
		Hold 4no. Street Address Team (SAT) meeting	Akim Oda					6,250.00		x		PPD	SAT, Fin. Dept., Cent. Admin.
		Train PPD Officers on land use management	Akim Oda					2,500.00	2,500.00	x		PPD	MLGRD, LUPSA
		Prepare local plans	Gyadam, Aboabo and Oda Nkwanta					80,000.00		x		PPD	Cent. Admin., Trad. Auth., SAT, SPC
		Organise educational durbars on development control	Municipalwide						4,000.00	x		PPD	ISD, NCCE, Cent. Admin., C'ties, CSOs, LC
		Register Assembly's lands	Municipalwide						37,500.00	x		PPD	Cent. Admin., LC, Trad. Auth.
Programme 3 Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Prepare and implement Operation & Maintenance (O&M) Plan	Akim Oda					90,000.00	20,000.00	x		MWD	Cent. Admin., Depts. of Ass'bly
		Maintain streetlights/install new ones	Municipalwide					90,000.00		x		MWD, Zonal Council	Ass'bly Members, ECG
		Conduct social and environmental	Akim Oda					50,000.00		x		Cent. Admin.	MLGRD, Consultant

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		safeguards on sub-projects											
Programme 5 Environmental Management	Disaster Prevention and Management	Undertake disaster aftermath assessments	Affected Communities						10,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Organise meetings of Disaster Management Committee	Akim Oda					8,000.00		x		DPMD	Cent. Admin., NADMO
Sub-total								40,929,427.61	104,500.00				

4.0 Governance, Corruption and Public Accountability

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	General Administration	Internal management of organization	Akim Oda					40,371.32	150,000.00	x		Cent. Admin.	Depts. Of Ass'bly, PM
		Maintain security	Municipalwide					15,000.00		x		MUSEC	Cent. Admin., Communities
		Maintain office equipment and tools	Akim Oda					15,000.00		x		Cent. Admin.	Works Dept.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Maintain office vehicles	Akim Oda	██████████				10,000.00		x		Cent. Admin.	Service Prov.
		Train Zonal Council members	Oda Old Town, Aboabo, Oda Nkwanta	██████████				12,000.00		x		Cent. Admin., Fin. Dept.	Zonal Council, Service Provider
		Organize 3no. Zonal Council meetings	Akim Oda	██████████				5,000.00	5,000.00			Cent. Admin., Fin. Dept.	Zonal Council, Service Provider
		Complete MCE's residence (Legacy project)	Akim Oda	██████████				1,657,486.00			x	MWD	Cent. Admin., Fin. Dept.
		Support traditional authorities	Municipalwide	██████████					50,000.00	x		Cent. Admin.	Fin. Dept., Trad. Auth.
		Procure office equipment for Assembly and Zonal Council	Akim Oda	██████████				50,000.00	10,000.00	x		Cent. Admin.	Depts. Of Ass'by
Programme 1 Management and Administration	Human Resource	Support capacity building programmes for staff/ Assembly Members	Akim Oda	██████████				90,000.00	60,000.00	x		HRD	Cent. Admin., MDAs
Programme 1 Management and Administration	Finance	Organise 3-day sensitization workshop on revenue generating strategies for revenue/IT staff	Akim Oda	██		██		12,000.00		x		Fin. Dept., HRD	Rev. C'tors, Service Provider, Cent. Admin.
		Update valuation roll	Municipal wide	██████████				50,000.00		x		LVB	PPD, Property Owners, Cent. Admin., Fin. Dept.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Update revenue database & enhance automation of IGF mobilization	Akim Oda					20,000.00		x		Cent. Admin., Fin. Dept.	Rate payers, Consultants
		Provide ID cards and other accessories for Revenue Collectors	Municipal wide						8,000.00	x		Fin. Dept.	Rev. C'tors, Service Provider, Cent. Admin.
		Organize public educational campaign on Composite budget, FFR & gov't policies	Municipal wide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
		Embark on tax education	Municipal wide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
Sub-total								4,076,857.32	300,000.00				

5.0 Emergency Planning and Response (Including COVID-19 Recovery Plan)

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Disaster Prevention and Management	Update mapping of all disaster prone areas.	Municipalwide					30,000.00		x		DPMD	Cent. Admin., NADMO, C'ties
		Review & implement disaster emergency response plan.	Municipalwide					80,000.00	20,000.00	x		DPMD	Cent. Admin., NADMO, C'ties

Programme (PPB)	Sub- Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Educate the public on causes and effects of disaster.	Municipalwide						4,000.00	x		DPMD	Cent. Admin., ISD, NCCE, C'ties
		Strengthen co-ordination among stakeholder institutions	Akim Oda						4,000.00	x		Cent. Admin	DPMD, GNFS, Amb. Service, ISD, NCCE
Programme 2 Social Services Delivery	Public Services & Management	Organize Public Health Emergency Management Committee meetings.	Akim Oda						24,000.00	x		MHA	Cent. Admin.
Sub-total								110,000.00	56,000.00				

6.0 Implementation, Co-ordination, Monitoring and Evaluation

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise 2 town hall meetings	Akim Oda	■		■		10,000.00		x		Cent. Admin.	Depts. of Ass'bly, ZC, NGOs/CBOs/ CSOs
		Review (mid-year & annual) 2025 Annual Action Plan (AAP) and 2025 Composite Budget	Akim Oda		■		■	14,000.00		x		MPCU	Cent. Admin., Depts. Of Ass'bly, DPSC
		Undertake quarterly M & E exercises	Municipal wide	■	■	■	■	80,000.00		x		MPCU	Cent. Admin., MLGRD, Ass'bly M'bers, C'ties
		Undertake Participatory M & E exercises	Municipal wide	■	■	■	■	40,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Implement communication/ advocacy strategy	Municipal wide	■	■	■	■	30,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Organize 4 quarterly MPCU meetings	Akim Oda	■	■	■	■	10,000.00	10,000.00	x		MPCU	Cent. Admin.
		Prepare and disseminate quarterly & annual progress reports	Akim Oda	■	■	■	■	40,000.00		x		MPCU	Cent Admin., Fin. Dept., ZCs Ass'bly M'bers, ERCC, NDPC
		Prepare 2026-2029 MTDP	Akim Oda	■	■	■		160,000.00		x		MPCU	Cent. Admin., Depts. Of Ass'bly, DPSC
		Prepare 2026 Composite Budget and Fee Fixing Resolution	Akim Oda		■	■		40,000.00		x		Cent. Admin., Budget C'ttee	F&A Sub-C'ttee, Gen. Ass'bly, Rate payers, CBOs

Programme (PPB)	Sub- Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Organize 4 quarterly Budget Committee meetings	Akim Oda					10,000.00	10,000.00	x		Cent. Admin.	Budget Committee
Sub-total								284,000.00	25,000.00				
Grand Total								71,569,934.4 0	2,630,500.00				

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**OFFICE OF THE BIRIM CENTRAL
MUNICIPAL ASSEMBLY
P.O. BOX 199
AKIM ODA, EASTERN REGION
Email: birimcentral.gh@gmail.com**



In case of reply the number and date of this letter should be quoted.

Digital Address: EB-0007-4078

Tel No. 0342-290107
-290109

Our Ref.No: BCMA · 01/20/04/26
Your Ref No.....

Date: 20th August, 2025

THE DIRECTOR-GENERAL
NATIONAL DEV'T PLANNING COMMISSION
P. O. BOX CT. 633
CANTONMENTS - AACRA

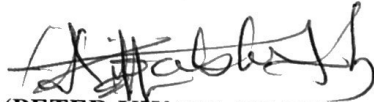
Thru:

THE HON. MINISTER,
EASTERN REGIONAL CO-ORD. COUNCIL,
KOFORIDUA.

SUBMISSION OF THE REVISED 2025 COMPOSITE ANNUAL ACTION PLAN

I submit herewith, the revised 2025 Composite Annual Action Plan for the Birim Central Municipal Assembly for your and study and necessary action.

Thank you.


(PETER KWABLAH TETTEH)
MUNICIPAL CO-ORD. DIRECTOR
For: MUNICIPAL CHIEF EXECUTIVE